

Audit Definition Report



IC - Cleaning Audit V.1.1 Dec 2010

Patient Equipment Direct Contact

1.) Are All parts of the Commode including underneath visibly clean with no blood and body substances, dust, dirt, debris or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts including underneath should be visibly clean with no blood and body substances, dust, dirt, debris or spillages.

2.) Are All parts of the BATHROOM HOIST including underneath visibly clean with no blood and body substances, dust, dirt, debris or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts including underneath should be visibly clean with no blood and body substances, dust, dirt, debris or spillages.

3.) Are All parts of the WEIGHING SCALES/MANUAL HANDLING EQUIPMENT including underneath visibly clean with no blood and body substances, dust, dirt, debris or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts including underneath should be visibly clean with no blood and body substances, dust, dirt, debris or spillages.

4.) Are All parts of the DRIP STANDS including underneath visibly clean with no blood and body substances, dust, dirt, debris or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts including underneath should be visibly clean with no blood and body substances, dust, dirt, debris or spillages.

5.) Are All parts of any OTHER UN-CONNECTED EQUIPMENT including underneath visibly clean with no blood and body substances, dust, dirt, debris or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

Other medical equipment NOT connected to a patient, e.g. intravenous infusion pumps and pulse oximeters All parts including underneath should be visibly clean with no blood and body substances, dust, dirt, debris or spillages.

6.) Are All parts of any OTHER CONNECTED EQUIPMENT including underneath visibly clean with no blood and body substances, dust, dirt, debris or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

connected to a patient, e.g. intravenous infusion pumps drip stand and pulse oximeters All parts including underneath should be visibly clean with no blood and body substances, dust, dirt, debris or spillages.

7.) Are All parts of any PATIENT WASH BOWLS including underneath visibly clean with no blood and body substances, dust, dirt, debris or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
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1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts including underneath should be visibly clean with no blood and body substances, dust, dirt, debris or spillages. Patient washbowls should be decontaminated appropriately between patients and should be stored clean, dry and inverted. Badly scratched bowls should be replaced.

8.) Are All parts of any MEDICAL GAS EQUIPMENT including underneath visibly clean with no blood and body substances, dust, dirt, debris or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts including underneath should be visibly clean with no blood and body substances, dust, dirt, debris or spillages.

9.) Are All parts of any PATIENT FANS including the fans/blades and the underneath visibly clean with no blood and body substances, dust, dirt, debris or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts including the blades/fins and the underside should be visibly clean with no blood and body substances, dust, dirt, debris or spillages.

Patient Equipment Close Contact

10.) Are All parts including holder of the bedside ALCOHOL HAND WASH CONTAINER visibly clean with no blood and body substances, dust, dirt, debris or spillages. Hand wash dispenser should be free of product build-up around the nozzle. Splashes on the wall, floor, bed or furniture should not be present. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts including holder of the bedside alcohol hand wash container should be visibly clean with no blood and body substances, dust, dirt, debris or spillages. Hand wash dispenser should be free of product build-up around the nozzle. Splashes on the wall, floor, bed or furniture should not be present.

11.) Are All parts including underneath and the inside of the NOTES TROLLEY visibly clean with no blood and body substances, dust, dirt, debris or spillages. . ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts including underneath and inside of the notes trolley should be visibly clean with no blood and body substances, dust, dirt, debris or spillages.

12.) Are All parts of the PATIENTS PERSONAL ITEMS visibly clean with no blood and body substances, dust, dirt, debris or spillages. Loose items such as clothing should be stored away either in the locker or bag. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts of the patient's items should be visibly clean with no blood and body substances, dust, dirt, debris or spillages. Loose items such as clothing should be stored away either in the locker or bag.

13.) Are All parts of the LINEN TROLLEY visibly clean with no blood and body substances, dust, dirt, debris or spillages. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
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1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts including underneath of the linen trolley should be visibly clean with no blood and body substances, dust, dirt, debris or spillages.

Fixed Assets

14.) Are All WALL FIXTURES e.g. switches, sockets and data points visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All wall fixtures e.g. switches, sockets and data points should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages.

14b.) Are all LIGHT FITTINGS, clean, working and free from dirt and debris ? (If Yes, No or NA NO clarify your observation in the box below) Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

15.) Are All WALL SURFACES including skirting visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All wall surfaces including skirting should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages.

16.) Are All CEILING SURFACES visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All ceiling surfaces should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages.

17.) Are All parts of the DOOR(s)STRUCTURE visibly clean so that all door surfaces, vents, frames and jambs have no blood or body substances, dust, dirt, debris, adhesive tape or spillages. . ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts of the door structure should be visibly clean so that all door surfaces, vents, frames and jambs have no blood or body substances, dust, dirt, debris, adhesive tape or spillages.

18.)Are All INTERNAL GLAZED SURFACES visibly clean and smear-free with no blood and body substances, dust, dirt, debris, adhesive tape or spillages. They should have a uniform shine appearance. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All internal glazed surfaces should be visibly clean and smear-free with no blood and body substances, dust, dirt, debris, adhesive tape or spillages. They should have a uniform shine appearance.

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19.) Are All EXTERNAL GLAZED SURFACES visibly clean and smear-free with no, dust, dirt, debris, adhesive tape or spillages. They should have a uniform shine appearance. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

20.) Are All MIRRORS visibly clean and smear-free with no blood and body substances, dust, dirt, debris, adhesive tape or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

Mirrors should be visibly clean and smear-free with no blood and body substances, dust, dirt, debris, adhesive tape or spillages

21.) Are All parts of the BEDSIDE PATIENT TV visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or stains. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All part of the bedside patient TV should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or stains.

22.) Are All parts of the RADIATOR (including between panels) visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All part of the radiator (including between panels) should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages.

23.) Is the external part of the VENTILATION GRILL visibly clean with no blood and body substances, dust, dirt, debris or cobwebs. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

The external part of the ventilation grille should be visibly clean with no blood and body substances, dust, dirt, debris or cobwebs.

Flooring

24.) The complete FLOOR including all edges, corners and main floor spaces should have a uniform shine and/or no stains or watermarks be visibly clean with no blood and body substances, dust, dirt, debris, spillages or scuff marks. ? (If NO Check the type of floor and clarify in the notes) Dropdown Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Floor Polished - Compliant
2.	No	0	Non Compliant	Floor Polished - Non Compliant
3.	No	1	Compliant	Floor - Non Slip - Compliant
4.	No	0	Non Compliant	Floor - Non Slip - Non Compliant
5.	No	1	Compliant	Floor - Soft - Compliant
6.	No	0	Non Compliant	Floor - Soft - Non Compliant

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Polished Floor:

The complete floor including all edges, corners and main floor spaces should have a uniform shine and be visibly clean with no blood and body substances, dust, dirt, debris, spillages or scuff marks.

Non Slip- Floor:

The complete floor including all edges, corners and main floor space should have a uniform finish or shine and be visibly clean with no blood and body substances, dust, dirt, debris or spillages.

Soft Floor:

The complete floor including all edges and corners should be visibly clean with no blood and body substances, dust, dirt, debris or spillages. Floors should have a uniform appearance and an even colour with no stains or watermarks

Furnishings and Fixings

30.) All LOW SURFACES are visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages. ? (If NO Clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All low surfaces should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages.

31.) All HIGH SURFACES are visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

32.) All parts of the CHAIR(s) are visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape, stains or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts of the furniture should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape, stains or spillages

33.) All parts of the BED(including mattress, bed frame, wheels and castors) are visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts of the bed (including mattress, bed frame, wheels and castors) should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages.

34.) All parts of the LOCKER (including wheels, castors and inside) are visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape, stains or spillages. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts of the locker (including wheels, castors and inside) should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape, stains or spillages.

35.) All parts of the TABLE (including wheels, castors and underneath) are visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape, stains or spillages. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All parts of the table (including wheels, castors and underneath) should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape, stains or spillages.

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36.) All parts of the surfaces of HAND SOAP, PAPER TOWEL CONTAINERS are visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All part of the surfaces of hand soap, paper towel containers should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages.

37.) All surfaces of HAND HYGIENE ALCOHOL rub dispensers Are visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages. Dispensers should be kept stocked.? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All part of the surfaces of hand hygiene alcohol rub dispensers should be visibly clean with no blood and body substances, dust, dirt, debris, adhesive tape or spillages. Dispensers should be kept stocked.

38.)The WASTE RECEPTACLE is visibly clean including the lid and pedal with no blood and body substances, dust, dirt, debris, stains or spillages. Receptacles should be emptied frequently and not allowed to overflow. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

The waste receptacle should be visibly clean including lid and pedal with no blood and body substances, dust, dirt, debris, stains or spillages. Receptacles should be emptied frequently and not allowed to overflow.

39.) CURTAINS/BLINDS are visibly clean with no blood and body substances, dust, dirt, debris, stains or spillages. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

Curtains/blinds should be visibly clean with no blood and body substances, dust, dirt, debris, stains or spillages.

Kitchen Fixtures and Fittings

40.) DISHWASHER(s) are visibly clean with no blood and body substances, dust, dirt, debris, stains, spillages or food debris.? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

Dishwashers should be visibly clean with no blood and body substances, dust, dirt, debris, stains, spillages or food debris.

41.) FRIDGES AND FREEZERS are visibly clean with no blood and body substances, dust, dirt, debris, spillages, food debris or build up of ice. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

Fridges and freezers should be visibly clean with no blood and body substances, dust, dirt, debris, spillages, food debris or build up of ice.

42.) ICE MACHINES and HOT WATER BOILERS are visibly clean with no blood and body substances, dust, dirt, debris or spillages ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
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1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

Ice machines and hot water boilers should be visibly clean with no blood and body substances, dust, dirt, debris or spillages

43.) KITCHEN CUPBOARDS are visibly clean with no blood and body substances, dust, dirt, debris, stains, spillages or food debris? (If NO clarify your observations in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

Kitchen cupboards should be visibly clean with no blood and body substances, dust, dirt, debris, stains, spillages or food debris

44.) All MICROWAVE SURFACES are visibly clean with no blood and body substances, dust, dirt, debris, spillages or food debris. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

All microwave surfaces should be visibly clean with no blood and body substances, dust, dirt, debris, spillages or food debris.

Toilets Sinks Wash Hand Basins, Bathroom Fixtures

45.)The SHOWER, wall-attached shower chairs are visibly clean with no blood and body substances, scum, dust, lime scale, stains, deposit or smears ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

The shower, wall-attached shower chairs should be visibly clean with no blood and body substances, scum, dust, lime scale, stains, deposit or smears.

46.) The TOILET AND BIDET are visibly clean with no blood and body substances, scum, dust, lime scale, stains, deposit or smears. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

47.) REPLENISHMENT - There should be plenty of all consumables and soap.? Yes, No or NA (If NO clarify your observation in the box below) Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

There should be plenty of all consumables and soap

48.) The SINK and WALL ATTACHED DISPENSERS are visibly clean with no blood and body substances, dust, dirt, debris, lime scale, stains or spillages. Plugholes and overflow should be free from build-up. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

The sink and wall-attached dispensers should be visibly clean with no blood and body substances, dust, dirt, debris, lime scale, stains or spillages. Plugholes and overflow should be free from build-up.

49.) The BATH is visibly clean with no blood and body substances, dust, dirt, debris, lime scale, stains or spillages. Plugholes and overflow should be free from build-up. ? (If NO clarify your observation in the box below) Yes, No or NA Max:1

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	Ex.	Sc.	Compliance	Answer
1.	No	1	Compliant	Yes
2.	No	0	Non Compliant	No
3.	No	0	None	NA

The bath should be visibly clean with no blood and body substances, dust, dirt, debris, lime scale, stains or spillages. Plugholes and overflow should be free from build-up.